

Nomination Instructions

1)

If you already have a SoleMove account associated with the THM proceed with step 3, otherwise proceed with step 2.

Wenn Sie einen SoleMove Account der THM haben gehen Sie zu Schritt 3, wenn nicht fahren Sie mit Schritt 2 fort.

2)

Send an email using the dedicated address of your institute to solemove@thm.de. The email should include the following information about the nominating person: name, first name, dedicated email, function.

Schicken Sie eine Mail über die Funktionsadresse ihrer Hochschule an solemove@thm.de mit folgenden Informationen über die nominierende Person: Name, Vorname, Funktion, Mail

3)

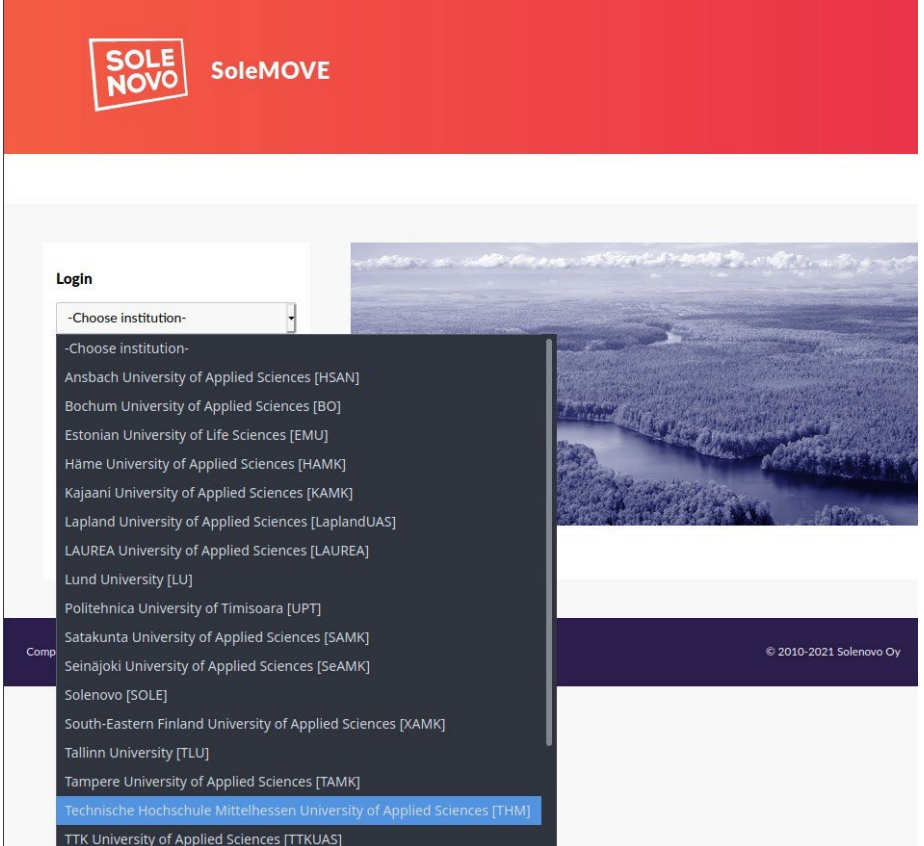
Open your Webbrowser and navigate to the [SoleMove](#) login Screen.

Öffnen Sie Ihren Webbrowser und navigieren Sie zu der [SoleMove](#) Anmeldeseite.

4)

Select “Technische Hochschule Mittelhessen University of Applied Sciences [THM]”

Wählen Sie “Technische Hochschule Mittelhessen University of Applied Sciences [THM]”



SOLE NOVO SoleMOVE

Login

-Choose institution-

- Choose institution-
- Ansbach University of Applied Sciences [HSAN]
- Bochum University of Applied Sciences [BO]
- Estonian University of Life Sciences [EMU]
- Häme University of Applied Sciences [HAMK]
- Kajaani University of Applied Sciences [KAMK]
- Lapland University of Applied Sciences [LaplandUAS]
- LAUREA University of Applied Sciences [LAUREA]
- Lund University [LU]
- Politehnica University of Timisoara [UPT]
- Satakunta University of Applied Sciences [SAMK]
- Seinäjäki University of Applied Sciences [SeAMK]
- Solenovo [SOLE]
- South-Eastern Finland University of Applied Sciences [XAMK]
- Tallinn University [TLU]
- Tampere University of Applied Sciences [TAMK]
- Technische Hochschule Mittelhessen University of Applied Sciences [THM]**
- TTK University of Applied Sciences [TTKUAS]

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5)
Select the “Local” login option.

Verwenden Sie als Anmeldeoption “Local” aus.

Login

Technische Hochschule Mittelhessen



TECHNISCHE HOCHSCHULE MITTELHESSEN

Log in using: ?

THM

Local

Please read our privacy policy

Login

Technische Hochschule Mittelhessen



TECHNISCHE HOCHSCHULE MITTELHESSEN

Log in using: ?

Local

Username

Password [Forgot password?](#)

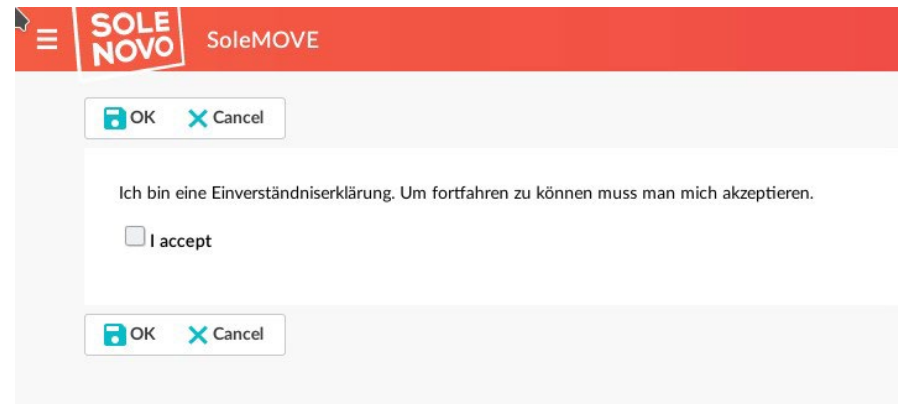
Log in

Please read our privacy policy

6)

Accept the declaration of consent.

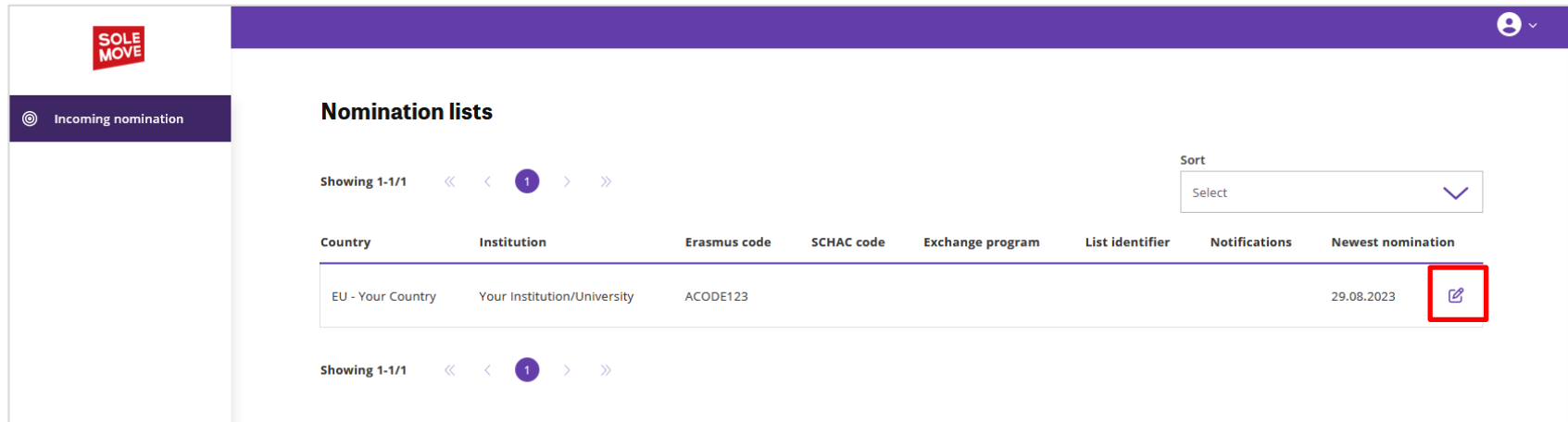
Akzeptieren Sie die Einverständniserklärung.



7)

Click on the edit icon

Klicken Sie auf das Bearbeitungssymbol




SOLE MOVE

Incoming nomination

Nomination lists

Showing 1-1/1 << < 1 > >>

Sort: Select

Country	Institution	Erasmus code	SCHAC code	Exchange program	List identifier	Notifications	Newest nomination
EU - Your Country	Your Institution/University	ACODE123					29.08.2023 

Showing 1-1/1 << < 1 > >>

8)
Create a new entry (1) or an edit existing entry (2)

Fügen Sie eine neue Nominierung hinzu (1) oder bearbeiten Sie einen existierenden Eintrag (2)



[← Back to list](#)
[👤 Nominate](#)
1

👤 Incoming nomination

Nomination list

Your Institute/University	Country Your country	Erasmus code ACODE123	List identifier
Responsible persons			
Name	Email		
Firstname Lastname	your.email@example.foo		
<div style="display: flex; justify-content: space-between;"> <div style="width: 22%;"> Agreement <input type="text" value="Type to search"/> </div> <div style="width: 22%;"> Exchange program <input type="text" value="Type to search"/> </div> <div style="width: 22%;"> Duration of exchange <input type="text" value="Type to search"/> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 22%;"> Earliest start date <input type="text" value="dd.mm.yyyy"/> </div> <div style="width: 22%;"> Earliest end date <input type="text" value="dd.mm.yyyy"/> </div> <div style="width: 22%;"> Mobility type <input type="text" value="Type to search"/> </div> <div style="width: 22%;"> Status <input type="text" value="Type to search"/> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> Email <input type="text"/> </div> <div style="width: 45%;"> Student name <input type="text"/> </div> </div> <div style="text-align: right; margin-top: 10px;"> ➕ Clear all filters 🔍 Search </div>			

📄 Data saved
📄 Userid sent
✅ Userid activated
📄 Application created
🗑 Deleted
📄 Application sent
📄 Application received
🔄 Processing
📄 Sent for acceptance
✅ Accepted
📄 Acceptance information sent
❌ Rejected
⏸ Cancelled
✅ Confirmed

Showing 1-5/5 « < 1 > »

Sort

Status	Name	Email	Agreement	Exchange duration	Exchange program	ISCED home	ISCED host
📄	Erasmus Student	erasmus.student@your.institute.email.eu		Winter term 22/23	ERASMUS+	0613	2 📄

Please indicate the **ISCED Code** of the field of study and enter the following in the **Additional Information** field:

*Bitte wählen Sie den **ISCED Code** des Studienfachs aus und fügen Sie folgendes in dem Feld **Additional Information** hinzu:*

- the course of study (degree name) at the home university / *den Namen des Studiengangs an der Heimathochschule*

Save

Nominated student

Basic information

Last name *

Student

Given name *

Erasmus

Email *

erasmus.student@your.institute.email.eu

Date of birth *

15.06.1987

ESI

Gender

Male Female Nonbinary Prefer not to say

Duration of exchange *

Autumn Term 23 (01.10.2023-31.03.2024)

Planned arrival date *

01.10.2023

Planned departure date *

31.03.2024

Agreement

Exchange program *

ERASMUS+

Choose „EIAM“ instead of „Erasmus“

Additional information

EU subject area at home

0613 - Software and applications development and analysis

EU subject area at host

0613 - Software and applications development and analysis

EQF level during nomination

Bachelor

EQF level during exchange

Bachelor

Additional information

Computer Science

16/2000

9)

Click on „Save“

Klicken sie auf „Save“

